Ghana Government Procurement Portal

OCDS Mapping Report
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Document recommended for public disclosure:
Missing items in buyers section
Open Contracting Data Standard

Open Contracting Data Standard is a global, non-proprietary data standard structured to reflect the complete contracting cycle.

The standard enables users and partners around the world to publish shareable, reusable, machine-readable data, to join that data with their own information, and to create tools to analyse or share that data.

It is focused on connecting up the data or documents that governments collect with the needs of users who want to help fix problems, analyse public contracting, and innovate the way contracts are made and delivered.

Methodology

When information on different stages of the contracting process is managed in different systems, a data broker layer (software system) can be established which extracts data from each of these systems and ties it together using common identifiers, to publish OCDS data.

This may be achieved by modifying each system to output OCDS data, and then broker layers need minimal functionality, or it may be achieved by developing the broker layer to perform a full extract, transform, and load process on data from each system.

Mapping data fields from existing systems to the OCDS schema is a key step in any OCDS implementation. Using a template based on the OCDS v1.0 schema available as open data on OCP website, AFIC identified the access and location of each information field listed.
Key Findings of the Global

1. The portal has data on tender, award and status of the contract.

2. Under current tenders, the portal gives information on the available tenders, the procurement entities, and the deadline for application which are very important to both the public and the interested bidders.

3. The portal also gives information on the awards, the suppliers that have been awarded the different lots, the starting date and the date when they are expected to finish the constructions in the different areas.
Our Recommendations

A consistent identifier number is given to each contracting process and used consistently across all the stages of the contracting process. It is very important to help cross-reference, link and put in perspective information from different stages.

The system should record official company registration numbers for bidders and companies awarded contracts to. This will enable the contractors and the participants know if the companies are registered or not.

The rationale of procurement should be provided as to enable understand the choice of the procurement method.

Award Criteria details should be provided in a free text description to understand how the successful supplier will be selected.

Milestones should be provided and describe the key deliverables of a contract, or key points during the lifetime of the contract. We recommend that the implementation milestones should be included, posted and updated to reflect when they are met within the GPP portal. These help the participants know what to expect from the suppliers, for example, to know if the suppliers are meeting the appropriate standards of the project.
The amendments, the most recent known value, could be included in the compiled records because it's not possible to indicate all the former values. And also the date the document was last modified.

Classification should be drawn from existing scheme or list of code. We recommend that if items have a scheme, it’s should be identified to make comprehensive their classification. Specific additional identifiers should also be listed to ease the work of data entry and identify items within their classification scheme.

That system should classify line-items against goods and services classifications.

Gaps of information in the different sections, Buyer, Planning, Tender, Award and Contract as per identified in the Appendix should also be addressed. The definitions of missing fields can be access on the following link OCDS documentation1 and help understand the nature of the information missing.
Appendix: Existing data gaps identified

During the mapping process of GPPs’ alignment with OCDS, several gaps were identified that would need urgent attention to ensure disclosure for effective public participation in contracting. The mapping identified the following information missing:

**Missing Items**

**Buyer**
- Buyer/identifier
- Buyer/identifier/scheme
- Buyer/identifier/id
- Buyer/contact point/telephone
- Buyer/contact point/fax number

**Planning**
- planning/rationale
- planning/Budget/Source
- planning/Documents
- planning/Documents/id
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- planning/documents/description*
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- planning/documents/datePublished*
- planning/documents/dateModified*
- planning/documents/format*
- planning/documents/language
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- planning/budget/projectID
- planning/budget/url
- planning/milestones
- planning/milestones/id
- planning/milestones/title
- planning/milestones/type
- planning/milestones/description
- planning/milestones/code
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- planning/milestones/dateMet
- planning/milestones/dateModified
- planning/milestones/status
Appendix: Existing data gaps identified

Missing Items

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- parties/identifier/scheme*
- parties/identifier/id*
Appendix: Existing data gaps identified

Missing Items

Tender

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- tender/documents/description*
- tender/documents/url*
- tender/documents/datePublished*
- tender/documents/dateModified*
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- tender/documents/language*
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- tender/items/classification/uri*
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- tender/items/unit/id*
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- tender/items/unit/value*
- tender/items/unit/value/amount*
- tender/items/unit/value/currency

- tender/milestones*
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- tender/amendments/date*
- tender/amendments/description*
- tender/amendments/amendsReleaseID*
- tender/amendments/releaseID*
- tender/amendments/rationale
Appendix: Existing data gaps identified

Missing Items

Award

- awards/id*
- awards/title*
- awards/description*
- awards/status*
- awards/date*
- awards/value*
- awards/value/amount*
- awards/value/currency*
- awards/contractPeriod*
- awards/contractPeriod(startDate)*
- awards/contractPeriod(endDate)*
- awards/contractPeriod/maxExtentDate*
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- awards/documents*
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- parties/address/postalCode*
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- parties/contactPoint/url*
- parties/roles*
- tender/numberOfTenderers*
- tender/tenderers*
- tender/tenderers/name*
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Appendix: Existing data gaps identified

# Missing Items

**Award**

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- parties/contactPoint/email
- parties/contactPoint/telephone
- parties/contactPoint/faxNumber
- parties/contactPoint/url
- parties/roles
- parties/details
- awards/items
- awards/items/id
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**Contract**

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### Documents recommended for public disclosure

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<th>Description</th>
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<td>Tender Notice</td>
<td>Tender Notice</td>
<td>The formal notice that gives details of a tender. This may be a link to a downloadable document, to a web page, or to an official gazette in which the notice is contained.</td>
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<td>The formal notice that gives details of a contract being signed and valid to start. The notice may be a link to a downloadable document, to a web page, or to an official gazette in which the notice is contained.</td>
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Appendix: Existing data gaps identified

Missing Items

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<td>The formal notice that gives details of a tender. This may be a link to a downloadable document, to a web page, or to an official gazette in which the notice is contained.</td>
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<td>Basic</td>
<td>Bidding Documents</td>
<td>Bidding Documents</td>
<td>Information for potential suppliers, describing the goals of the contract (e.g. goods and services to be procured), and the bidding process.</td>
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<td>Technical Specifications</td>
<td>Technical Specifications</td>
<td>Detailed technical information about goods or services to be provided.</td>
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<tr>
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<td>Evaluation Criteria</td>
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<td>Information about how bids will be evaluated.</td>
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<td>Report on the evaluation of the bids and the application of the evaluation criteria, including the justification for the award.</td>
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Documents recommended for public disclosure

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<td>Dates and amounts of stage payments made (against total amount) and the source of those payments, including cost overruns, if any. Structured versions of this data can be provided through transactions.</td>
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Documents recommended for public disclosure

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<td>Including replies to issues raised in pre-bid conferences.</td>
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<td>Dates and amounts of stage payments made (against total amount) and the source of those payments, including cost overruns, if any. Structured versions of this data can be provided through transactions.</td>
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## Annex 2 – Documents recommended for public disclosure

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